HOW TO SIGN A WILL

Before you sign

- Read the Will thoroughly to make sure it complies with your wishes.
- Select two adult witnesses who are not beneficiaries or the spouse of a beneficiary under the Will, nor the Executor or Trustee. ***Both witnesses should be present together and watch you sign the Will.***

While you sign

- You and the two witnesses should use the ***same blue pen*** and the two witnesses must remain present until all parties have signed the Will.
- You should sign at the foot of each page and the last page where indicated and fill in the day in numerals and the month in the blank spaces provided ***(on the last page and on the front cover page)***. You should use your usual signature when signing at these places.
- In your presence, the two witnesses must sign the document with their usual signatures at the foot of each page, and where indicated, on the last page. The witnesses should then each add their respective full names and addresses, but only on the last page.

After you sign

- **Do not attach anything to the Will document by means of pin, staple or glider clip. Please place the Will in a protective plastic sleeve once executed.**
- So that we confirm that your Will has been correctly signed and witnessed in accordance with the legislative requirements, ***we strongly recommend that you return the executed document to us (by hand delivery, courier or registered post only).*** We shall then file the original in safe custody on your behalf unless otherwise instructed.

Grindal Legal